Email the training chair with your position (or positions if you have multiple duties) Terry Newgard at tmartinnewgard@gmail.com.

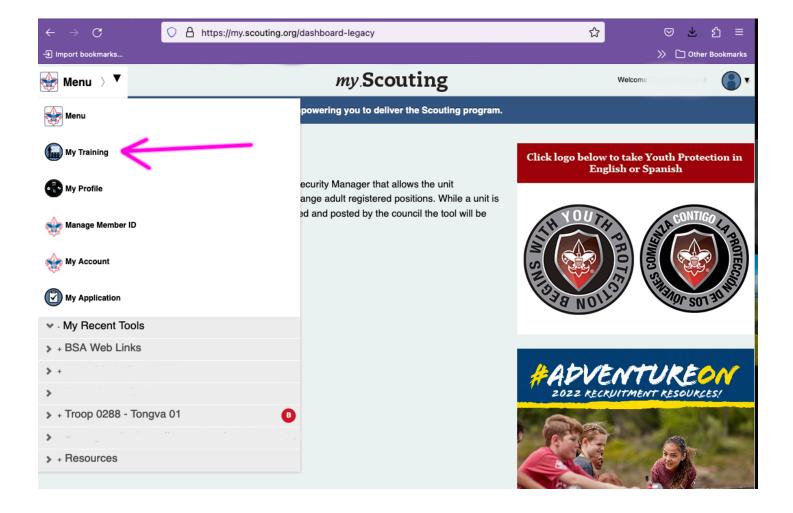
An example of some positons are:

Assistant Scoutmaster
Scoutmaster
Committee member
Committee chair
Merit Badge Counselor
Other

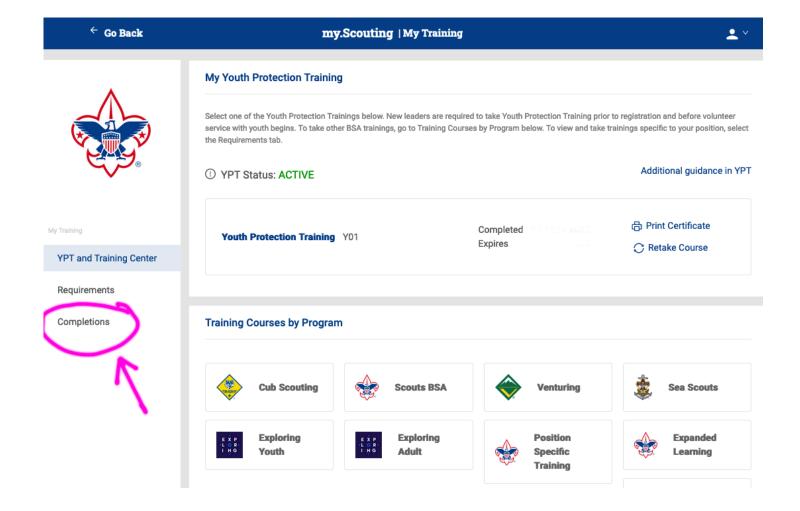
Send the training chair a PDF of your training report to determine what training you need for your position. Our goal is to get everyone fully trained in their positions.

Here are instructions on how to download your training report as a pdf.

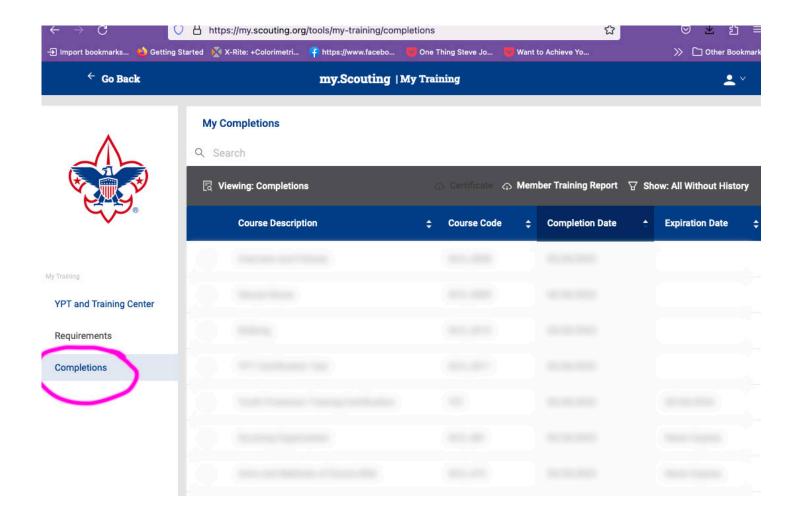
- 1) Login to your training records at my.scouting.org
- 2) Choose My Training.



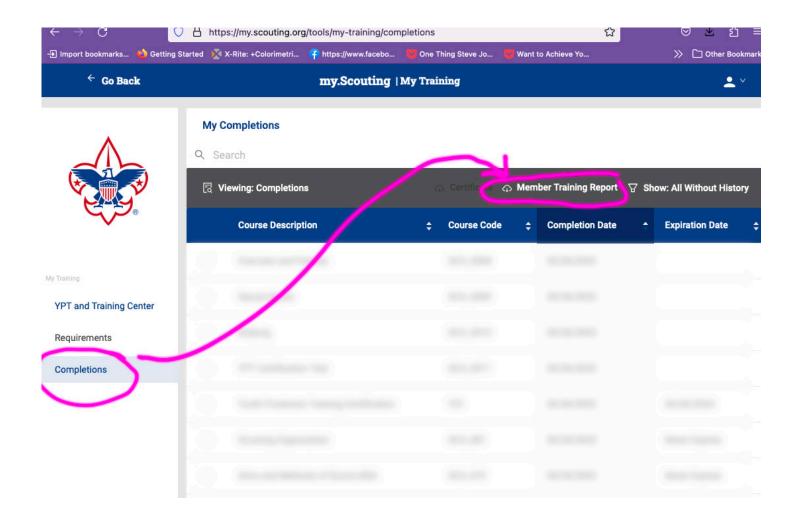
## 3) Choose Completions



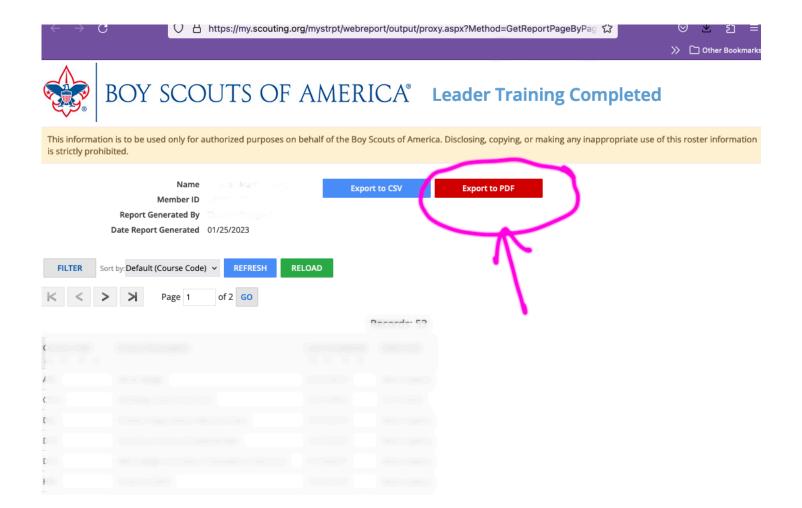
## 4) View Completions



4) Choose to download the Member Training Report



## 5) Export to PDF



5) Download and check your download folder for a PDF titled LeaderTrainingCompleted.pdf

